

CHILD AND VULNERABLE PERSON PROTECTION POLICY

Kington Langley Village Hall

GUIDING PRINCIPLES

- The welfare of the child/vulnerable person is paramount
- All children and vulnerable persons, without exception, have the right to protection from abuse

1. Policy

No member of the committee or staff is to have unsupervised access to children unless appropriately vetted.

Procedure

All committee members and staff will be made aware of this policy and the relevant vetting procedures. Should checks become necessary, they will be undertaken in compliance with current legislation.

2. Policy

Hirers who use the facilities provided by the Trust hold prime responsibility for the welfare of children or vulnerable persons participating in their activities. They must be made aware of the Trust policy and, where appropriate, will be required to have acceptable child and vulnerable person protection policies.

Procedure

A committee member (usually the Booking Clerk) will be appointed as CPP Manager to be responsible for Child and Vulnerable Person Protection Matters. All hirers who wish to use the hall for activities which include children and vulnerable adults, other than for private parties arranged for invited friends and family only, will be required to confirm that they have an acceptable Child/Vulnerable Person Protection Policy, which they may be required to produce on demand.

3. Policy

All suspicions or allegations of abuse against a child/vulnerable person are to be taken seriously and dealt with speedily and appropriately.

Procedure

In the first instance the Hirer is responsible for investigating any allegations which must also be reported to the Trust CPP Manager. If the Hirer is not dealing with the matter satisfactorily then the CPP Manager will be responsible for reporting it, as a matter of urgency, to the local authority Child Protection lead agency.

4. Policy

All trustees and volunteers will be required to become aware of Child and Vulnerable Person Protection issues.

Procedure

Copies of appropriate guidance material will be held by the CPP Manager as reference material for committee members and staff.

5. Policy

The policies and procedures will be regularly reviewed.

Procedures

A CPP Manager-led annual review will be undertaken to allow for any required update of policies and or procedures. New committee and staff members will be provided with an understanding of their responsibilities in matters of child and vulnerable person protection.

Associated Policies: Health & Safety; Fire Protection; CCTV